

**ADDRESS** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**OWNER/AGENT** \_\_\_\_\_ **INSPECTOR** \_\_\_\_\_

**EXTERIOR/INTERIOR**

- 1.1** Exterior & interior areas kept clean & sanitary.
- 1.3** Insect or rodent infestation. *Exterior - Interior*
- 1.4** All structural members kept free from deterioration & withstand imposed loads. *Ceilings - Floors - Porches - Stairs - Walls*
- 1.5** Doors & windows shall be in sound condition, good repair & weather tight.
- 1.11** Stairs w/4 risers (**3 steps**) have handrail. Porches 30" or more above grade have a guard rail. *Exterior - Interior*
- 2.6** The service line shall be 3 wire service, w/no exposed parts & the sheathing in good condition. Exterior ground rod w/#6 wire to rod.
- 2.7** Exterior lights controlled by interior wall switches.
- 3.1** Grass & weeds under 8 inches.
- 3.2** Sidewalks & driveway safe.
- 3.3** Garbage or rubbish. *Exterior - Interior - Containers - Store containers in rear yard*
- 3.4** House numbers (**min. 4"**) w/contrasting color.
- 3.5** Garages, sheds & fences in good repair.
- 3.6** Foundations structurally sound & free of cracks & breaks. *Tuck Point*
- 3.7** Exterior walls free of deterioration & weatherproof siding. *Aluminum - Brick - Stucco - Vinyl - Wood (paint)*
- 3.8** Roof in good repair w/proper drainage. *Downspouts - Gutters - Fascia - Soffit*
- 3.9** Chimneys, flues & towers maintained in a safe manner. *Tuck Point*
- 3.10** Vehicles. *Unlicensed - Inoperable - Parked on Lawn*

**LIVING ROOM**

- 1.5** Operable window w/screen for ventilation.
- 1.8** Smoke detection.
- 2.6** Cover plates.
- 2.7** Wall switched light or receptacle & Two (2) additional receptacles.

**KITCHEN**

- 1.5** Operable window w/screen.
- 2.1** Hot & cold water.
- 2.2** Plumbing free of obstruction, leaks or defects.
- 2.3** Plumbing fixtures. *Sink - Faucet - Handle*
- 2.6** Cover plates.
- 2.7** Wall switched light & receptacles. GFCI within 6' of sink.

**BATHROOM(S)**

**1 2**

- 2.2** Hot & cold water. Free of obstruction, leaks or defects.
- 2.4** Door for privacy.
- 2.5** Operable window or fan.
- 2.6** Cover plates.
- 2.7** Wall switched light. GFCI receptacle.
- 2.12** Shall have bathtub/shower, lavatory & sink.

**BEDROOM(S)**

**1 2 3 4**

- 1.6** Door for privacy. 70 sq ft for 1<sup>st</sup> occupant (**50 sq ft per occupant**).
- 1.8** Smoke detection inside & outside of bedroom.
- 1.10** Two (2) paths of egress (**One (1) can be a window**).
- 1.5** Operable window w/screen.
- 2.6** Cover plates.
- 2.7** Wall switched light or receptacle. Two (2) additional receptacles.

**BASEMENT/ LAUNDRY AREA**

- 1.8** Smoke detection.
- 2.6** Electrical panel. *Bonded on Metal Water Service - Door - Filler Plate*
- 2.7** Stairwells provided w/wall switched lighting. Min. one (1) lighting outlet & one (1) grounded receptacle adjacent to laundry area.
- 2.9** Heating unit operating properly & maintaining 65° temp.
- 2.10** Water heater installed properly with temp/pressure relief valve. Provide min. 110° water temp. Discharge pipe (**6" max from flr**).
- 2.11** Clothes dryer installed according to manufactures instruction (**plastic vent pipe is prohibited**).
- 4.1** Hazardous materials shall not be stored.

The follow up inspection shall be completed in 30 days (**10 days for Fire Detection**). If you have any questions, please contact the City of Monroe Building Department at (734) 384-9185. **Reinspection & all missed inspections shall be charged at \$ 100.00 per incident.**

Your follow up inspection is scheduled for: \_\_\_\_\_ at \_\_\_\_\_ am/pm.

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